

2021 Fall Texas College Bridge Teacher Checklist



Get Informed

- Go to [TexasCollegeBridge.org](https://texascollegebridge.org) to get information and resources for the Texas College Bridge program—especially under the [Teacher tab](#)!

Training

- [Attend virtual trainings and access training recordings](#) available at <https://texascollegebridge.org/teacher/>.

- Review the [EdReady training resources](#).

- Read all emails sent from Texas College Bridge and NROC/EdReady program staff.

Platform Format

- Format your class according to your district's determined platform.**
 - Set up a platform to communicate with students and post announcements.
 - For English, determine how students will submit their essay assignment.

Communicate

- Communicate with students** (*EdReady doesn't have built-in email capabilities*).
 - Explain the purpose of Texas College Bridge.
 - Ensure students are aware of which [colleges](#) accept the TSI Exemption for Texas College Bridge completion.
 - Provide students with [instructions](#) for setting up their account.
 - Share [student resources](#) available at <https://texascollegebridge.org/student/>.

Register

- Complete the registration process once you receive the activation email from NROC/EdReady** (*contact your district coordinator if you don't receive an activation email*).

Support

- Support your students' use of Texas College Bridge.**
 - Help students get [registered](#) and properly [select your class](#) section.
 - Encourage students to complete the diagnostic evaluation.
 - Make sure students understand how to successfully complete their study paths.
 - To ensure your students are successful in their college courses, reinforce the importance of learning the material.
 - English only: Review, grade, and provide feedback on [written assignments](#).

Guide Students

- Guide your students and monitor their progress utilizing reporting tools.**
 - Check the Reporting Dashboard daily.
 - Contact students regularly to provide encouragement and intervention.
 - Understand and communicate student requirements: students need to complete both Stage 1 and 2 with a score of 90+ to earn their certification. For English, they will also have to pass the [essay](#) (*you must enter the essay grade in EdReady*).

Certificate

- Completion data will be periodically shared with GreenLight by EdReady.** As the certificates are created, students will receive an email with instructions to create their GreenLight Locker and access their credential.
- Help students create their GreenLight Locker.**
- Make sure your students know which [colleges](#) accept their Certificate(s) of Completion and offer the TSI exemption.**
- Encourage students to share their Certificate(s) of Completion with colleges through GreenLight Locker. Review this video: [How to share transcript](#).**

EdReady help center: [Texas College Bridge \(edready.org\)](https://texascollegebridge.org)